

3406 Jefferson Davis Hwy
Alexandria, Virginia 22305
Phone: 703-684-2985
Fax: 703-549-2658



www.wagonworkcollision.com

417 East Clifford Ave.
Alexandria, Virginia 22305
Phone: 703-706-8151
Fax: 703-706-5918

Wagon Work Collision Center

To:
Claim #:
Customer Name:
From:

Wagonwork Collision Center cannot start on repairs or order supplement parts until the supplement amount is agreed upon and Wagonwork Collision Center gets an OK from the owner on proceeding with the repairs on the original estimate, supplement, and, if any, denied items. Please pay customer/owner of car direct on supplement. Wagonwork will collect everything from owner.

For Wagonwork Collision Center to start, we will need the adjusters estimate to show the agreed amount or signed agreement on the supplement agreed amount, for Wagonwork Collision Center to let the owner know what they will be receiving from the insurance company and go over the denied items, if any. The customer/owner of car will be responsible for the denied items.

Thank you for your cooperation and understanding in this matter.

Respectfully,